

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, May 9, 2017**

City Council Chambers

Present: Mayor Andera, Councilmembers Bice, Fisher, Harbst, Chappas and Farmer.

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the April 25, 2017 regular council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of May, 2017. Motion carried unanimously.

3 D BUILDERS	REMODELING	\$7,318.00
A1 TECH SOLUTIONS	PHONE & INTERNET WORK	\$317.55
A1 WOODWORKING	WOODWORK & ENDCAPS	\$2,005.00
ALLIANT ENERGY/IPL	UTILITIES	\$23,800.97
ALPHA WIRELESS COMMUNICATIONS	TECH SERVICES RADIO	\$135.02
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,061.76
BAKER & TAYLOR, INC.	BOOKS	\$508.46
BECK ENGINEERING, INC	ENG-ENTERPRISE WATER MAIN	\$9,412.50
BRANDON BERNING	CLOTHING ALLOWANCE	\$57.76
BLACK HILLS ENERGY	UTILITIES	\$3,225.42
BOB'S REPAIR & TOW	REPAIRS APRIL	\$308.95
BOMGAARS SUPPLY INC	LANDSCAPING, FAUCET, PAINT	\$977.83
BROWN SUPPLY	METERS	\$22,346.89
BUSINESS TODAY	PAPER & OFFICE SUPPLIES	\$190.36
CAMPUS CLEANERS & LAUNDERERS	MATS	\$157.28
CARROLL DISTR&CONSTR.SUPPLY	PAINT	\$380.33
CC SCREEN PRINTING	LOGO	\$50.64
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$261.45
CENTURY LINK	PHONE	\$185.71
CERTIFIED LABORATORIES	PREMALUBE, TORQUE PLUS	\$616.25
CITY CLERK	UTILITIES	\$262.44
CLASS C SOLUTIONS GROUP	LOCK FLUID, TOWELS, CAPSCREWS	\$284.50
COHRS CONSTRUCTION, INC.	169.83 TONS MODIFIED SUB BASE	\$3,552.93
CREATIVE PRODUCT SOURCE	BAGS/KIDS	\$118.32
CRESCENT ELECTRIC SUPPLY CO	PREMIX	\$88.99
CUSIP GLOBAL SERVICES	2017 REFUND PROFESSIONAL SVC	\$378.00
CUSTOM WELDING & REPAIR	HOSE FITTING, WIRE	\$414.78
DATA TECHNOLOGIES INC	SOFTWARE UPDATE	\$95.00
DICKINSON CO AIRPORT AUTHORITY	AIRPORT SUPPORT MAY	\$500.00
DICKINSON CO AUDITOR	FRANCIS SITES ENG PREP 50%	\$268.75
DICKINSON CO CONSERV. BOARD	TV'S	\$546.00
DICKINSON CO ENGINEER	255TH/HI CROSSING RD	\$173,173.04
DICKINSON CO RECORDER	AFFIDAVIT, QCD, EASEMENTS	\$131.00
DISCOVERY HOUSE	FY17 SUPPORT MAY	\$750.00
DON'S PEST CONTROL INC	PEST CONTROL	\$135.00
EFTPS	FED/FICA TAX	\$38,905.17
EMC NATIONAL LIFE	POLICE LIFE INS MAY	\$229.50

ENGINEERING & CONSTRUCTION	PAY APP #2	\$393,543.79
FICK'S ACE HARDWARE	BASKET, AUGER	\$95.04
NICK FIEBIG	REIMB CELL PHONE MAY	\$10.00
FOX INTERNATIONAL INC	PART	\$76.56
FRIENDS OF THE MILFORD LIBRARY	SUMMER PERFORMER 1/3 SHARE	\$147.61
GALE GROUP	LARGE PRINT BOOKS	\$72.92
GRAYMONT CAPITAL, INC	LIME	\$4,757.60
HACH COMPANY	CHEMICALS	\$307.29
BILL HANSON	CLOTHING ALLOWANCE	\$49.05
HARRISON TRUCK CENTERS	TANK	\$196.44
HD SUPPLY WATERWORKS LTD	METER	\$1,238.15
HOLIDAY INN AIRPORT	SPRING IMFOA	\$285.60
IA LEAGUE OF CITIES	SMALL CITY WORKSHOP	\$40.00
CLYDE IHRKE	HBA MEETING	\$16.49
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$100.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$201.32
IOWA LAKES REGIONAL WATER	UTILITIES	\$59.49
IOWA PRISON INDUSTRIES	9 CHAIRS, 1 OTTOMAN	\$5,769.50
IPERS	IPERS- PROTECTN	\$24,051.94
JACK'S UNIFORMS & EQUIPMENT	BADGE	\$116.99
JANITOR'S CLOSET	TISSUE	\$181.73
JONATHAN BRUNSVOLD	DOCK INSTALLED	\$393.00
DWIGHT JERGE	REIMB CELL PHONE MAY	\$10.00
JERGE LARRY	SAFETY BOOTS	\$106.99
JUNIOR LIBRARY GUILD	CHILDREN'S BOOKS	\$12.00
KAPCO, INC	POSTAGE & SHIPPING	\$149.15
KEN OLSON PHOTOGRAPHY	COUNCIL PORTRAIT	\$186.40
KRAMER LANDSCAPE, INC	REPAIR RETAINING WALL-STEWARTS	\$200.00
KUOO	ONE CALL ADS	\$300.00
L & C TIRE SERVICE	REPAIR TIRE	\$63.40
LAKES AREA SENIOR CITIZENS	SUPPORT FY17 MAY	\$416.50
LAKES LUBE CENTER LLC	SERVICE COLT'S EXPLORER	\$39.67
LAKES NEWS SHOPPER	CLEANUP WEEK ADS	\$196.85
LAKES PRINTING	LETTERHEAD	\$448.71
LIBRARY CORPORATION	BARCODES	\$106.00
LIBRARY FURNITURE INTL	SHELVING	\$533.00
LOGO MARK LLC	CLOTHING ALLOWANCE/LOGO	\$132.00
DALLAS LOWRY	REIMB CELL PHONE MAY	\$10.00
MARCO	COPIES 4/9-5/8	\$225.33
MATHESON TRI-GAS, INC	WELDING SUPPLIES	\$436.00
MEDIACOM LLC	INTERNET	\$219.90
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$3,584.26
MICHAEL TODD & COMPANY	GUTTER BROOM	\$365.82
MID-IOWA SOLID WASTE EQUIP CO	WEAR LINER	\$908.47
MILFORD MEMORIAL LIBRARY	LIBRARY BOARD MTG/APPRECIATION	\$52.00
MUESKE ELECTRIC INC.	ELECTRIC TO CIRC DESK/COMPUTER	\$4,996.50
NW IA PLANNING & DEVELOP COMM	CPR	\$304.00
PARTS CITY	PARTS, BRAKES, FILTERS	\$537.21
DARIN PETERSON	SAFETY ALLOWANCE	\$155.15
PETTY CASH - LIBRARY	POSTAGE	\$97.54
PIPER JAFFRAY INC:	DISSEMINATION SERVICES	\$2,250.00
PLIC - SBD GRAND ISLAND	LIFE INS MAY	\$911.46
REDLEG COMPANY INC	RIFLE	\$1,435.00
RELIANT GASES LTD	BULK CO2	\$4,356.00

SAM WEDEKING EXCAVATING INC	CAMERA 25TH ST	\$525.00
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,535.14
SHAW'S OF OKOBOJI II, LLC	PAINT	\$105.66
SIOUX SALES COMPANY	LIGHT	\$153.90
SJE-RHOMBUS	SERVICE FLEX APR-JUN	\$9,655.26
SPIRIT LAKE KIWANIS	15.59 TONS PAPER RECYCLE	\$233.85
SPIRIT LAKE READY MIX	ISTHMUS PARK SIDEWALK	\$617.75
SPIRIT LAKE YOUTH ATHLETIC BD	FY17 SUPPORT	\$3,000.00
STANDARD & POORS	2017 REFUNDING PROF SERVICES	\$15,000.00
STATE HYGIENIC LAB	TESTING	\$194.00
STATE OF IOWA - PR TAXES	STATE TAX	\$6,736.00
STOREY-KENWORTHY CO.	CHILDREN'S AREA	\$2,211.19
TERRY STRUBBE	REIMB CELL PHONE MAY	\$10.00
THE WATER CONNECTION	WATER	\$26.00
BRETT TIGGES	REIMB CELL PHONE/REISSUE PREV	\$30.00
TREASURER STATE OF IOWA	SALES TAX 4/16-4/30	\$7,249.00
UPPER DES MOINES OPPORTUNITY	FY17 SUPPORT	\$2,525.00
VANDER HAAG'S, INC.	ENGINE KITS	\$255.43
VERIZON WIRELESS	PHONE SERVICE	\$996.82
VESSCO, INC	BELT	\$452.31
VIEVU	BODY CAMERA	\$318.00
VOLUNTARY ACTION CENTER OF THE	FY17 SUPPORT-MEALS ON WHEELS	\$2,500.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$100.00
WADDELL & REED	W&R DEF COMP	\$900.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$962.40
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$371.00
WALMART COMMUNITY/GEMB	USB DRIVE & INK	\$75.66
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 4/1-4/15	\$9,732.40
WATCH GUARD VIDEO	CAMERA	\$5,020.00
WELLMARK	BCBS-FAMILY/+	\$30,584.23
WEX BANK	FUEL-APRIL	\$6,158.71
WINDSTREAM	TELEPHONE	\$616.48
XEROX CORPORATION	COPIER CONTRACT	\$228.91
TOTAL ACCOUNTS PAYABLE		\$857,687.47
PAYROLL CHECKS		\$110,094.30
DEPOSIT REFUNDS ON 5/10/2017		\$99.66
PAID TOTAL		\$967,881.43

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C beer permit for Hy-Vee Food Store and a Class E liquor license for Kum & Go. Motion carried unanimously.

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for April, 2017. Motion carried unanimously. Revenue for April, 2017 was \$2,878,780.33. Expenditures for April, 2017 were as follows: General Fund \$154,985.37; Canine Fund \$257.73; Local Option Sales Tax \$50,000.00; Economic Development \$20,500.00; Road Use \$39,205.75; Trust & Agency \$34,514.59; Friends of Library \$20,246.93; Police Station Improvements 9,678.00; Water \$102,690.69; Water T&A \$714.26; Raw Water Improvement \$36,135.31; Sanitary Sewer \$9,317.38; Solid Waste Collection \$67,508.86; Partial self-funding insurance \$4,679.95.

RESOLUTION NO. 2017-17

RESOLUTION DIRECTING SALE OF \$8,735,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2017

Chappas introduced and caused to be read Resolution No. 2017-17 and moved for its adoption, which was seconded by Fisher. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-18

RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION URBAN RENEWAL APPROPRIATION REFUNDING BONDS, SERIES 2012A, OF THE CITY OF SPIRIT LAKE, IOWA, DATED JULY 26, 2012 AND DIRECTING NOTICE BE GIVEN

Bice introduced and caused to be read Resolution No. 2017-18 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-19

RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION URBAN RENEWAL REFUNDING BONDS, SERIES 2012B, OF THE CITY OF SPIRIT LAKE, IOWA, DATED AUGUST 28, 2012, AND DIRECTING NOTICE TO BE GIVEN

Farmer introduced and caused to be read Resolution No. 2017-19 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

ORDINANCE NO. 3-2017

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPIRIT LAKE, IOWA, 2010 AS AMENDED, BY REVISING SECTION 92.02 PROVIDING FOR WATER RATE CHARGES

FIRST CONSIDERATION

Motion by Bice, seconded by Chappas to approve the first consideration of Ordinance No. 3-2017. Motion carried unanimously.

RESOLUTION NO. 2017-20

RESOLUTION APPROVING PAY APPLICATION #2 FOR THE 2017 CITY OF SPIRIT LAKE RAW WATER IMPROVEMENTS AMENDMENT

Harbst introduced and caused to be read Resolution No. 2017-20 and moved for its adoption, which was seconded by Fisher. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-21

RESOLUTION SETTING PUBLIC HEARING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENT TO TY FY2017 CITY BUDGET

Fisher introduced and caused to be read Resolution No. 2017-21 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-22

RESOLUTION APPROVING FINAL PAYMENT AND ACCEPTANCE OF THE 255TH AVENUE RECONSTRUCTION PROJECT

Bice introduced and caused to be read Resolution No. 2017-22 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

ORDINANCE NO. 2-2017

AN ORDINANCE ADOPTING THE EXISTING CITY CODE OF THE CITY OF SPIRIT LAKE, IOWA, AS THE CODE OF ORDINANCES OF THE CITY OF SPIRIT LAKE, 2017

WAIVE FIRST AND SECOND CONSIDERATION

Motion by Chappas, seconded by Harbst to waive the first and second consideration of Ordinance No. 2-2017. Motion carried unanimously.

THIRD CONSIDERATION

Motion by Bice, seconded by Fisher to adopt the third consideration of Ordinance No. 2-2017. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING ALLEY BEHIND CITY HALL

City Administrator, Gregg Owens, reported the Spirit Lake United Methodist owns the parking lot behind City Hall and an alley exists between City Hall and the church. The church trustees have proposed to repave the alley the same time the church parking lot is repaved. In exchange the City will continue to perform snow removal of the parking lot and the church will allow the City the use of the parking lot for civic needs when allowable. Motion by Harbst, seconded by Farmer to direct Gregg Owens to prepare an agreement between the City and the Spirit Lake United Methodist Church for the repaving of the alley between the City Hall and the church, and the City will in exchange continue snow removal of the church parking lot and the church will allow the City use of the parking lot for civic needs when allowable. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION OF POLICE SUPERVISORY PAY

Donna Fisher reported the Public Safety Committee met to review police supervisory pay. It was the wish of the Public Safety Committee to bring the item to the Council for discussion. It was the consensus of the Council members to equalize sergeant's pay. **Motion** by Bice, seconded by Harbst to establish a pay range for the Police Lieutenant position rather than step and grade for Lieutenant position, and establish Lieutenant salary for D. Diers. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Councilmember Bice thanked the City staff on a fine job done for city-wide clean-up days. City Administrator Owens commended City staff for working safely and efficiently.

ADJOURNMENT

Motion by Bice seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator