

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, March 14, 2017**

City Council Chambers

Present: Mayor Andera, Councilmembers Bice, Harbst, Chappas and Farmer. Absent: Fisher

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Chappas to approve the minutes of the February 28, 2017 regular council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Chappas to approve the bill list for the month of March, 2017. Motion carried unanimously.

ALLIANT ENERGY/IPL	UTILITIES	\$26,927.31
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,061.76
ATLAS COPCO COMPRESSORS, LLC	VALVE	\$59.81
ATLAS STAMP&SEAL CO	RECEIVED STAMP	\$28.35
BAKER & TAYLOR, INC.	BOOKS	\$676.49
BECK ENGINEERING, INC	13TH ST LID/21ST ST IMPROVE	\$6,686.25
BLACK HILLS ENERGY	UTILITIES	\$4,746.76
BOB'S REPAIR & TOW	REPAIRS-FEB	\$716.73
BOMGAARS SUPPLY INC	DOG FOOD	\$531.82
SHANE BREVIK	MEALS	\$74.45
BROWN SUPPLY	METERS	\$2,344.00
BUSINESS TODAY	OFFICE SUPPLIES	\$45.96
CAMPUS CLEANERS & LAUNDERERS	MATS	\$141.48
CARSTENS INDUSTRIES INC	PARTS	\$4,575.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$262.95
CENTURY LINK	TELEMETRY	\$148.00
CHAPPAS JOHN	MILEAGE-LAKES CORRIDOR MTGS	\$110.21
CHASE CARD SERVICES	ROLLER ASSBLY-LOCKE WELL	\$222.98
CINTAS CORPORATION	1ST AID SUPPLIES	\$92.58
CITIBUSINESS CARD	DVD'S	\$273.88
CITY CLERK	APPLY VOID PR CK54112 TO UB	\$341.73
CLASS C SOLUTIONS GROUP	TOWELS, BOLT, NUT	\$303.76
CLIMATE SYSTEMS INC	RADIANT PARTS	\$201.28
COHRS CONSTRUCTION, INC.	GRAVEL	\$127.87
CONSUMER'S LUMBER	WINDOW RUST	\$367.00
CONTINENTAL RESEARCH CORP.	INHIBIT,SOLVENT,WASPAWAY	\$1,046.01
DAVE'S REPAIR, INC	FREIGHTLINER REPAIRS	\$929.68
CINDY DAVIS	MILEAGE	\$83.46
DEMCO	LABELS, BOOKMARKS	\$85.35

DICKINSON CO AIRPORT AUTHORITY	SUPPORT AGREEMENT MARCH	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$293.00
DICKINSON CO HISTORICAL	OLDE TOWN INCENTIVE	\$6,584.00
DICKINSON CO NEWS	MINUTES, WAGES	\$328.85
DICKINSON CO TRAILS ASSOC.	FY17 SUPPORT	\$8,013.00
DISCOVERY HOUSE	FY17 SUPPORT MARCH	\$750.00
EFTPS	FED/FICA TAX	\$36,733.91
EMC NATIONAL LIFE	POLICE LIFE INS MAR	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE APRIL	\$275.50
FAREWAY STORES, INC.	COFFEE, CLEANSERS	\$69.32
FERGUSON WATERWORKS #2516	METERS	\$4,791.06
FICK'S ACE HARDWARE	KID SAFETY SIGN	\$44.76
NICK FIEBIG	REIMB CELL PHONE MAR	\$10.00
FRONTIER BAG, INC.	GREEN BAGS	\$15,153.84
GALE GROUP	LARGE PRINT BOOKS	\$135.10
GENERAL TRAFFIC CONTROLS, INC.	SIGNAL SERVICE	\$1,296.70
GRAYMONT CAPITAL, INC	LIME	\$4,753.80
HAWKINS, INC	CHEMICALS	\$3,933.99
ANDREW HILL	MEALS	\$12.82
HR GREEN INC	ENG-RAW WATER INTAKE	\$6,829.00
IA COUNTY ATTORNEY ASSOC	WORKSHOP-DIERS	\$65.00
IA DEPT PUBLIC HEALTH	SPLASHPAD REG RENEW	\$35.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$903.23
IAMU	CCR WORKSHOP	\$140.00
CLYDE IHRKE	HBA MEETING	\$8.99
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$141.48
IOWA LAKES REGIONAL WATER	UTILITIES	\$54.59
IOWA POETRY ASSOCIATION	POETRY BOOK	\$9.00
JANITOR'S CLOSET	PAPER, CLEANING	\$125.91
JENNINGS AUTO PARTS	WASHER FLUID	\$36.96
JOE D JENNINGS	BATTERY	\$193.20
DWIGHT JERGE	REIMB CELL PHONE MAR	\$10.00
JOHNSTONE SUPPLY	COUPLING	\$29.24
JUNIOR LIBRARY GUILD	CHILDREN'S BOOKS	\$30.00
KAPCO, INC	SHIPPING	\$89.08
KUHLMAN LAKE SERV&WELDING INC	WELD FENCE	\$70.13
L & C TIRE SERVICE	TIRE DISPOSAL	\$505.00
LAKES AREA SENIOR CITIZENS	SUPPORT FY17 MARCH	\$416.50
LAKES NEWS SHOPPER	GREEN WASTE SITE ADS	\$76.20
LAKES PRINTING	FOLD/STUFF BILLS	\$104.75
DALLAS LOWRY	REIMB CELL PHONE MAR	\$10.00
MARCO	COPIES 3/9-4/8	\$303.96
MATHESON TRI-GAS, INC	OXYGEN	\$214.95

MEDIACOM LLC	INTERNET	\$302.80
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,874.29
MERCY MEDICAL	REG X3, PROTECT FAMILY	\$150.00
MICHAEL TODD & COMPANY	CROSSPIECES, POST CAPS	\$161.52
MUESKE ELECTRIC INC.	LIGHT REPAIR	\$135.00
ODE DESIGN	IOWA BOOK	\$44.00
OKOBOJI GRAPHICS	CARDBOARD ONLY SIGN	\$560.00
OKOBOJI MOTOR COMPANY	CROWN VIC REPAIRS	\$770.01
PARTS CITY	PARTS	\$569.14
PETTY CASH - LIBRARY	POSTAGE	\$128.56
PIPER JAFFRAY INC:	BOND ASSISTANCE	\$2,312.50
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER 12/30-3/29	\$508.29
PLIC - SBD GRAND ISLAND	LIFE INS MARCH	\$910.99
REGIONAL TRANSIT AUTHORITY	3RD QTR SUPPORT FY17	\$2,250.00
SCHAEFFER'S MFG CO	DRUM OIL, STABILIZER	\$997.15
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,535.14
SHAMROCK RECYCLING, INC	RECYCLING FEB	\$10,200.00
SHAW'S OF OKOBOJI II, LLC	PAINT	\$105.66
SHORT ELLIOTT HENRICKSON, INC	ENG-POLICE STATION IMPROVE	\$1,526.00
SPIRIT LAKE KIWANIS	17.4 TONS RECYCLE PAPER	\$261.00
STATE HYGIENIC LAB	TESTING	\$444.00
STOREY-KENWORTHY CO.	TOWELS	\$118.09
TERRY STRUBBE	REIMB CELL PHONE MARCH	\$16.38
THE WATER CONNECTION	WATER	\$26.00
BRETT TIGGES	REIMB CELL PHONE MARCH	\$10.00
TRANS IOWA EQUIPMENT, INC.	SEAL	\$210.37
U.S. POSTAL SERVICE (BY-PHONE)	REFILL POSTAGE METER	\$1,500.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,349.00
MATT VAHLSING	JANITOR FEB	\$825.00
VERIZON WIRELESS	CELL PHONES	\$1,011.13
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$962.40
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$371.00
WALMART COMMUNITY/GEMB	SANITIZER	\$37.38
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 2/16-2/28	\$17,711.78
WATCH GUARD VIDEO	REPAIR UNIT	\$274.00
WELLMARK	BCBS-FAMILY/+	\$31,698.38
WEX BANK	FUEL-FEB	\$5,124.49
WINDSTREAM	PHONE	\$596.75
XEROX CORPORATION	COPIER CONTRACT	\$210.61
TOTAL ACCOUNTS PAYABLE		\$236,323.04
PAYROLL CHECKS		\$102,765.35
DEPOSIT REFUNDS ON 3/14/2017		\$503.10
TOTAL		\$339,591.49

LIQUOR LICENSE

Motion by Bice seconded by Chappas to approve a Class E liquor license and Sunday sales for Forbes Liquor Locker. Motion carried unanimously.

TREASURER'S REPORT

Motion by Bice seconded by Chappas to approve the Treasurer's Report for February, 2017. Motion carried unanimously. Revenue for February, 2017 totaled \$761,039.23. Disbursements for February, 2017 were as follows: General fund \$337,586.87; Local Option Sales Tax \$50,000.00; Economic Development \$1,5791.21; Road Use 24,838.05; Trust and Agency \$33,070.19; Friends of Library \$13,680.66; Police Station Improvement \$872.00; Water \$123,375.97; Water Trust & Agency \$770.37; Raw Water Improvement \$2,074.19; Sanitary Sewer \$11,166.93; Solid Waste Collection \$52,790.57; Partial self-funding \$1,522.57.

FY2018 SPIRIT LAKE CITY BUDGET

PUBLIC HEARING

The Mayor announced this is the time and place to consider the FY2018 Spirit Lake City Budget. After receiving no oral or written comments, the Mayor closed the public hearing.

RESOLUTION NO. 2017-07

RESOLUTION APPROVING FY2018 SPIRIT LAKE CITY BUDGET

Chappas introduced and caused to be read Resolution No. 2017-07 and moved for its adoption, which was seconded by Harbst. Aye: Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

Motion by Chappas, seconded by Harbst to approve the Downtown Betterment Incentive Program Application for 1711 Hill Avenue. Motion carried unanimously.

RESOLUTION NO. 2017-08

RESOLUTION APPROVING AUDIT SERVICES AGREEMENT

Harbst introduced and caused to be read Resolution No. 2017-08 and moved for its adoption, which was seconded by Bice. Aye: Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-09

RESOLUTION APPROVING AGREEMENT FOR BERKLEY PLACE TRAIL

Farmer introduced and caused to be read Resolution No. 2017-09 and moved for its adoption, which was seconded by Chappas. Aye: Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION CANCELLING CERTAIN ACCOUNTS RECEIVABLE

No action was taken.

ORDINANCE NO. 1-2017

AN ORDINANCE AMENDING CHAPTER 23.01 OF THE SPIRIT LAKE CODE OF ORDINANCE

WAIVE FIRST AND SECOND CONSIDERATION

Motion by Chappas, seconded by Bice to waive the first and second consideration of Ordinance No. 1-2017. Aye: Bice, Chappas, Harbst, Farmer. Motion carried unanimously.

ADOPT THIRD CONSIDERATION

Motion by Farmer, seconded by Harbst to adopt Ordinance No. 1-2017. Aye: Bice, Harbst, Farmer, Chappas. Motion carried unanimously.

ADJOURNMENT

Motion by Bice seconded by Chappas to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator